

The University
Careers Service –
Services offered
and ways for SME's
to engage



# At a glance

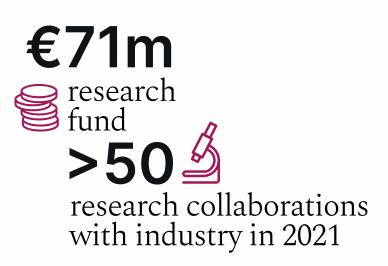










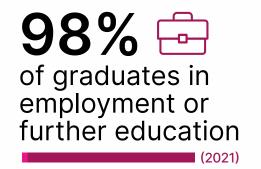












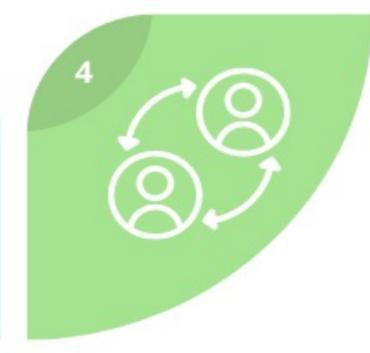
### Career Development Centre

#### 1 Student Delivery Team

- Career Guidance
- Employability and Skills events
- Careers Education
- Graduate Support 3 years
- Graduate and Internship Jobs
- Digital Toolkit- Al Tools for CV and Interviews, Virtual Information Library







- 2 Work Based Learning
  - Support 38 programmes
  - 1800+ Students
  - 5000 employers
  - Compliance and Risk
  - Consultation for new programmes
  - Metrics and HEA Reporting
  - Disability Support

#### 3 Employability Award

- 1200+ Awards completed since 2018
- Employability Skills
- Connection with Employers
- CV and Interview Preparation
- Diploma Supplement

#### 4 Employer Engagement

- Employer Database
- Graduate and Internship Fairs
- Employer of the Week
- Graduate Recruitment
- Branding
- Wider University
   Collaboration



### Promote Your Brand

Range of services specifically aimed at increasing their brand awareness on campus with exclusive exposure and access across to student and graduate cohorts.

- Employability Skills Workshop
- Application & Interview Preparation
- Company Presentations
- Careers Roadshow

### Advertise Your Vacancies

We provide a platform for Employers to advertise their vacancies with a view to enhancing their talent pipelines. Our highly motivated students are eager to meet with prospective employers and find out what jobs are on offer.

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- Careers Connect
- NUI Galway Jobs Wall
- Interview Facilities
- Targeted Email Campaigns
- Social Media

## Participate in Career Fairs

Range of flagship careers fairs throughout the Academic year - ideal opportunity to promote your brand & opportunities on campus with students.

#### Autumn '22:

- Law Careers Fair Tues, 20th Sept Booking Open
- Graduate Jobs Fair Tues, 27th Sept Sold Out







#### Spring '23:

- Internship & Graduate Jobs Fair Jan '23 Bookings open in October.
- Teaching Careers Fair Jan '23 Bookings open in October.

### Job Markets

Targeted mini-career fairs to promote your graduate, internship and work placement opportunities (limited to 8-10 employers).



#### Accountancy, Business & Finance

Tuesday, 4th October
Students of the J.E.
Cairnes School of
Business & Economics.



#### **Arts & Languages**

Tuesday, 11th October

Students of the College of Arts, Social Sciences and Celtic Studies. NGO rate available.



# Engineering & Science

Tuesday, 18th
October
Students of the
College of Science
& Engineering.



# Information Technology

Wednesday, 26th
October
Students of the
School of Computer
Science.

# Employer of the Week Package

Exclusive package offering unprecedented reach and access to our student body:

- Showcase Event
- On-Campus Display Advertising
- Two targeted emails
- Instagram takeover (as part of the Showcase event).
- Branded social media posts (LinkedIn, Twitter, Facebook & Instagram).
- Guest blog Contribute to the "Get Hired" series entire database of students and recent graduates (23,000+).
- Podcast (Semester 2 only).
- Preferential bookings & stand allocation for our flagship fairs/ events

# **Employability Award**

#### What is it?

Our Employability Award is designed to increase students' employability skills, empower them to make successful transitions towards fulfilling careers and equip them with a framework for lifelong career management.

The Award helps prepare them directly for employment by:

- developing their work skills through workshops and events
- highlighting their work experience and leadership roles
- helping them articulate what they can offer to employers.

### Opportunities to Partner with the Employability Award:

- 1. Collaborating/delivering Employability Skills Workshops
- 2. Build your talent pipeline by ring fencing 1-2 summer internships for students
- 3. Get involved in the Award Ceremony & Celebration



### Tailoring Your Message

- Consistent messaging across multiple touchpoints with a focus on peer-to-peer comms (recent graduate to student).
- Demonstrate your employee experience for graduates.
- Organisational culture value alignment, work-life balance, EDI etc.
- Opportunity to gain a broader experience and higher profile.
- Growth potential benchmarked nationally within SMEs vs globally within multinationals.







### What is Work Placement?

Placement is a three-way partnership between the Employer, the University and the Student.

Recruit a valuable source of skilled labour for your business and provides a flexible solution to your recruitment needs along with pipeline for future graduates.



### Benefits of hosting a student on placement

Students offer a source of skilled labour and an insight into new practices being taught in HEIs.

Students provide a **flexible** and **cost-effective** solution to recruitment needs and help ease staff workload at busy times.

Students bring new ideas and new perspectives into the workplace.

Recruit an additional resource to undertake projects.

Identify potential new recruits and create a feeder pipeline for future graduate recruitment.

Opportunity to build your brand with over 18,000 students.





### Professional Work Placement



38 Programmes



1,800 + Students

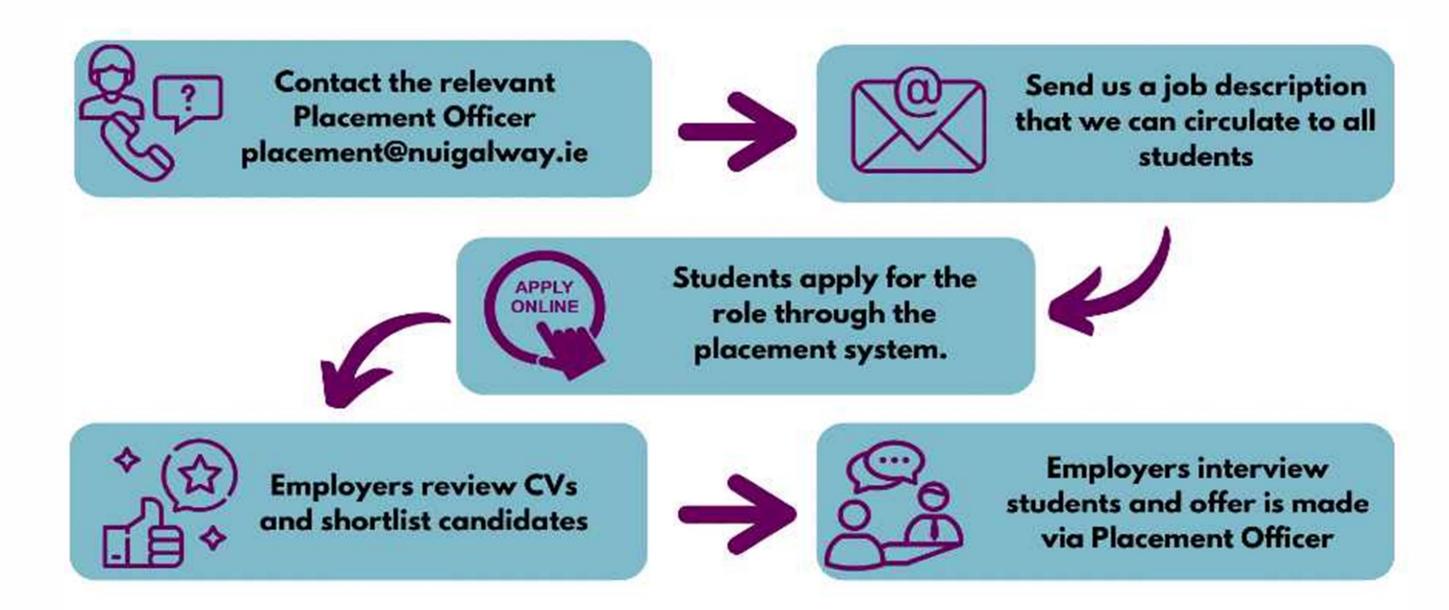


5,000 Employers



### The Placement Process

Recruitment begins every September and January of each academic year. Inform of your placement needs as early as possible to ensure access to the largest available candidate pool - Students must accept their first offer.



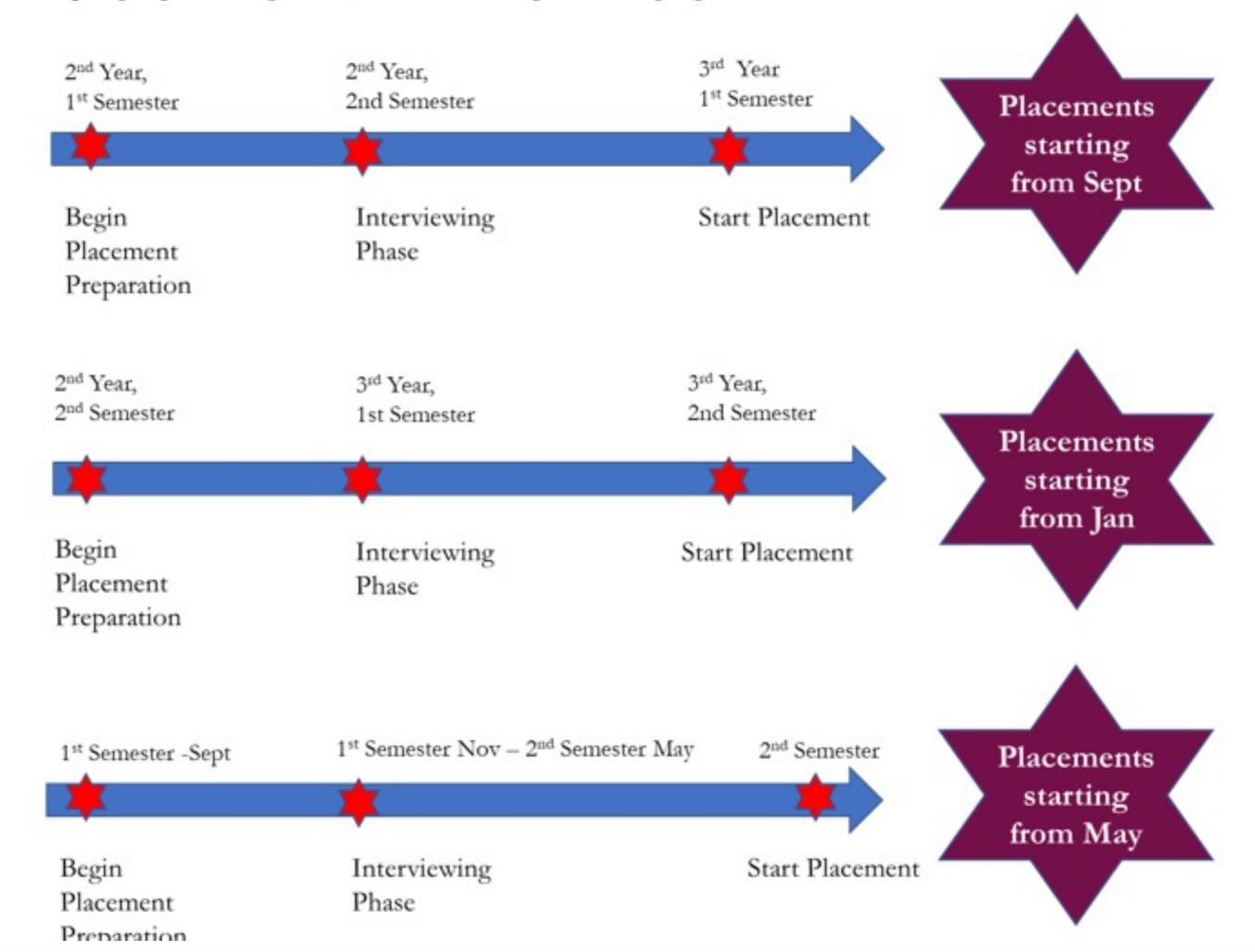
# What do you provide for students

- Safe work environment with access to IT facilities and a dedicated workspace
- Identify a suitable project or work area for the student within the company
- Provide supervision for the duration of the placement
- Facilitate visit from placement visits for students' Academic Supervisor/Placement Officer
- Assessment Report on behalf of each student
- New to placement complete a company assessment form
- Employment contract for paid placements



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### Placement Timelines





### What Do Our Partners Think?

"We very much value our relationship with University of Galway. University of Galway students who join our company on academic internships are dedicated and engaged in their work and ready for their career – often continuing their career with us beyond graduate level, and contributing to the firm's ongoing success. This is in no small measure due to the outstanding education they receive at University of Galway and the Placement Office's focus on building networks with employers, and employability skills development for students."

"We have had a very positive experience with University of Galway Student Placements. The recruitment and on-boarding process was straightforward, efficient and well organised by the coordinators in University of Galway. We have found the students themselves to be very capable with strong and applicable skill sets owing to their studies. We would definitely consider offering some of our current placement students positions once they finish University and would consider this placement programme to be a promising pipeline for future recruitment'

"Over the past few years we have taken on students from the JE Cairnes School of Business & Economics, from University of Galway for work placements to great success. We have always found the students to be diligent, creative and eager to learn. We are appreciative of the value and fresh perspectives the students bring to our organisation and look forward to continuing this relationship in the coming years."





# OLLSCOIL NA GAILLIMHE UNIVERSITY OF GALWAY

### Available Dates - Book Now!

#### **Employer of the Week:**

- w/c Monday, 12th September
- w/c Monday, 19th September
- w/c Monday, 3rd October
- w/c Monday, 10th October
- w/c Monday, 17th October
- w/c Monday, 24th October
- w/c Monday, 7th November
- w/c Monday, 14th November
- w/c Monday, 21st November

#### **Job Markets:**

- Tuesday, 4th October (Accountancy, Business & Finance)
- Tuesday, 11th October (Arts & Languages)
- Tuesday, 18th October (Engineering & Science)
- Wednesday, 26th October (IT)

#### **Careers Roadshow:**

- Monday, 3rd October (Accountancy, Business & Finance)
- Tuesday, 25th October (Law)
- Wednesday, 9th November (Teaching)

#### **Career Fairs:**

- Tuesday, 20th September (Law Careers Fair)
- Tuesday, 27th September (Graduate Jobs Fair)

#### **Employability Skills Workshops:**

- Tuesday, 4th October\*
- Tuesday, 11th October\*
- Monday, 17th October
- Monday, 24th October
- Tuesday, 1st November

#### **Company Presentations:**

- Monday, 12th September
- Thursday, 15th September
- Thursday, 22nd September
- Thursday, 29th September
- Monday 3rd October
- Thursday, 6th October
- · Monday, 10th October
- Thursday, 13th October
- Monday, 17th October
- Thursday, 20th October
- Thursday, 27th October
- Thursday, 3rd November
- Monday, 7th November
- Thursday, 10th November
- Monday, 14th November
- Thursday, 17th November
- Monday, 21st November
- Thursday, 24th November



College of Business, Public Policy & Law	Placement Duration
Business Information Systems	Jan – Aug
B.Comm Global Experience	June – Dec
B.Comm Accounting	Jan – May
MSc in Corporate Finance	May - Aug
Masters in Health Economics	June - Aug
Masters in Global Env. Economics	June - Aug
MSc HRM	April – Aug
MSc SIPM	April – Aug
MSc in Marketing Practice	Sept - May



College of Business, Public Policy & Law cont'd	Work Placement Duration
Law and Taxation	Sept - April
Law and Business	Sept - April
Law	Sept - April
Criminology and Criminal Justice	Sept - April
Law through Irish	Jan - June
Human Rights	Sept - April
BA Connect – Human Rights	Jan - April



College of Science & Engineering	Work Placement Duration
M.Eng Mechanical Engineering	Jan – Aug
B.Eng Mechanical Engineering	Jan – Aug
M.Eng Biomedical Engineering	Jan – Aug
M.Eng Energy Systems Engineering	Jan – Aug
B.Eng Energy Systems Engineering	Jan – Aug
B. Electrical & Electronic	Jan-Aug
B. Electronic & Computer Eng	Jan-Aug



College of Science & Engineering	Work Placement Duration
Computer Science & IT	Jan-Aug
BSc. Biotechnology	Jan – Aug
BSc. Biopharmaceutical Chemistry	May – Dec
Project & Construction Management	April – Aug
Bachelor of Civil Engineering	April-Aug
Health & Safety	April-Aug



College of Arts, Social Sciences & Celtic Studies	Work Placement Duration
B.A. in Data Science	Jan – June
B.A. in English & Media Studies	Jan - May
B.A. in Government	Jan - May
B.A. in Music	Jan - May
B.A in Digital Arts & Technology	Jan - June
B. A. In Film & Digital Media	Jan – May
BA Connect – Human Rights	Jan - June
B.A. in Journalism	Sept - April
B.Sc. in Social Sciences	Jan – May
B.A. in Children's Studies	Jan - April
B.A. in Child, Youth & Family Studies	Sept – May