



University Student Associate Internship (Trinity College Dublin) for Enhancing Digital Teaching and Learning in Irish Universities

The Irish Universities Association is currently looking to recruit a University Student Associate Intern for the project: [Enhancing Digital Teaching and Learning \(EDTL\)](#) in Irish Universities, to be based in the Trinity College Dublin. This is a fixed term internship for the period 1st July 2021 – 31st December 2021.

This is a part-time position, 60 hours per month (approx. 15 hours per week), at a rate of €13.91 per hour. The IUA and TCD partners will aim to be as flexible as possible in relation to working arrangements. Under current restrictions, the role will initially involve working from home. Actual hours per week may vary, depending on project activity, but it should balance out at no more than 60 hours per month.

Enhancing Digital Teaching and Learning in Irish Universities is a project co-ordinated by the Irish Universities Association (IUA) and funded through the Higher Education Authority Innovation and Transformation Programme, aimed at enhancing the digital attributes and educational experiences of Irish university students.

The goal is to empower those who teach to integrate appropriate digital technologies into their own pedagogies, teaching & learning, and assessment practices in effective and meaningful ways.

This is an excellent opportunity for the right candidate to expand their understanding of digital capacity in teaching and learning in Irish universities and the direct impact its future development will have on students and the student experience. Working alongside the rest of the project team, both in TCD and across the universities, the successful candidate will play a key role in bringing the student voice to the project activities and communications.

The Role

The university student associate intern will report directly to the TCD EDTL project team member, David Hamill and indirectly to the IUA project manager, Sharon Flynn.

The activities of the university student associate intern will include:

- Acting as a member of the TCD EDTL project team, including attending and contributing to local project meetings and activities, under the direction and supervision of the UL project lead;
- Liaising with TCD EDTL project team, student union representatives, and other groups who contribute to student digital skills development on campus as appropriate (e.g. Academic Practice)
- Liaising with the EDTL project team, the EDTL student intern team, and the IUA project manager;
- Running and contributing to student-led social media for the project, in collaboration with the IUA student associate intern, other university student associate interns, students involved in local project activities, student unions and campus student digital champions;
- Contributing to project communications, including podcast/video recording, presenting at events or panel discussions, webinars, provide comments for the media;
- Supporting the activities of the TCD EDTL project team and the IUA project manager.

A University Student Associate Internship Learning Contract will be drawn up between the student and the IUA, and shared with the TCD EDTL project team lead, to ensure clear expectations are set and that the partnership is beneficial to all parties.

Key Attributes

The candidate should satisfy a number of ESSENTIAL criteria:

- Be enrolled as a student in the Trinity College Dublin in September 2021, for the 2021/22 academic year.
- Be able to commit to working 15 hours per week on the project
- Have a strong interest in the use of digital tools and technologies in teaching and learning in Irish universities

The candidate should also aim to satisfy the following DESIRABLE criteria:

- Demonstrable leadership skills
- Good organisational skills
- Strong written and oral communication skills and the ability to communicate effectively with both students and management in higher education

Equality, Diversity and Inclusion

The IUA and our member universities value the enrichment that comes from a diverse community and seeks to promote equality, prevent discrimination and protect the human rights of each individual.

All 7 universities are Athena Swan Bronze Award Institutes and are committed to advancing gender equality across our Universities. We aim to reflect the diversity of the community we serve and welcome applications from all individuals.

You can learn more about IUA's commitment to Equality, Diversity and inclusion by visiting <https://www.iua.ie/ourwork/diversity-equality/>

Contract details

This is a part-time position, 15 hours per week, at a rate of €13.91 per hour. The IUA and TCD partners will aim to be as flexible as possible in relation to working arrangements.

The position of TCD student associate intern is a fixed term internship for the period 1st July 2021 – 31st December 2021, subject to meeting on-going performance requirements. The role may require some travel within Ireland, subject to COVID 19 restrictions. All reasonable and pre-approved travel costs associated with the internship will be covered by the IUA.

How to apply

Please forward

1. An up-to-date Curriculum Vitae
2. A personal statement (not more than 350 words) clearly outlining what you feel you can contribute to the Enhancing Digital Teaching and Learning project and how this internship would support your own personal development
3. A brief cover letter

by email to dhamill@tcd.ie by 6:00pm on Sunday 20th June 2021.